



CITY OF ATHENA

302 E Currant Street
PO Box 686
Athena, OR 97813
Telephone (541) 566-3862
Fax (541) 566-2781
www.cityofathena.com

WATER/SEWER SERVICES

Customer Name: _____ Phone Number: _____

New Address: _____ PO Box #: _____

Former Address: _____

Drivers License #: _____ State: _____

Owner's Name (if not customer) _____ Account Number: _____

Sprinkler System: Yes No

EFFECTIVE DATE OF REQUEST: _____

Notice:

- ❖ A \$100 water deposit is required for all new customers
- ❖ Effective date shall be within 24 hours of the date requested, unless this date falls on a weekend or holiday, in which case the effective date will be the first city work date after the request date.
- ❖ If the water/sewer is disconnected, and the meter advances for any reason (use, leak, etc.,) during the period, then the owner is responsible for at least the minimum charge for every month during the disconnect period and will be charged for consumption in the last month if the total exceeds 500 cubic feet.
- ❖ If service is changed, for any reason the responsible party will be the owner and/or tenant. If I am the owner and property is sold, or a renter leaves a bill owing I understand that I am responsible for the water/sewer service charges
- ❖ A \$35 connection fee will be collected before water/sewer service is resumed no matter why or who actually turns on or off the water/sewer connection. A \$35 connection fee is also collected after a vacant status is reversed, i.e. house was put on vacant status by owner or renter.
- ❖ If owner or renter turns on/off their water/sewer service, they are responsible, and will be charged, for any damage to the meter. This could result in a \$1,200 charge for replacement of equipment and labor charges.
- ❖ Accounts 60 days past due will receive a door hanger – the hanger incurs a \$25 charge on your account. You will then have 5 business days to pay your account in full or make arrangements with City Hall or the water will be turned off on day 6.
- ❖ Once water is turned off for non-payment, there is a \$35 re-connect fee that will be charged to the account.

Type of Request:

Start Services _____

Stop Services _____

Change of Service _____

Disconnect Water _____

Connect Water _____

I hereby certify that I am the owner: _____ or tenant: _____ of this property.

Signature: _____ Date: _____

If by Phone: Read the above notice _____ Completed by: _____ (Staff please initial)

Office Use Only (initial and date)

Taken by: _____

Meter Read: _____

Deposit Rec'd: _____

Meter ID #: _____